# 以電子郵件收到 word 檔申請書

Receive application form in word file via e-mail



## 申請書暨相關文件審核

Review application form & other related documents



# 檢核員至工廠/店面進行文件與實地情況之比對與檢核

An inspector visits the factory/outlet to inspect the practical situations compared to the documents provided.



#### 簽署合約並收取費用

Sign the agreement and receive the payment.



一週內 Within one week.

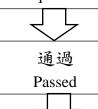
# 授予清真證書

Issue Halal certificate



## 一年或六個月或三個月突襲檢查一次

Snap check after one year or six/three months.



經三次複檢仍未通過

Not Passed after three rechecks



期滿前一個月以電子郵件寄續約申請書給申請者

IAT sends renewal application form to the applicant one month before the expiry date via e-mail.



終止合約並撤銷證書

Terminate the contract and cancel the certificate.



申請者填寫並回傳續約申請書>>>文審通過

The applicant fills the renewal application form and sends it back >>> Documents verified



申請者未於期滿前完成續約

The applicant fails to renew the certificate before the expiry date.



本會正式函文申請者要求即日移除與本認證相關之所有文字圖像>>>

本會電子及實體資訊領域更新此訊息>>>

知會其他相關機關、團體、網站等單位同步更新訊息

IAT shall send an official letter to the applicant at the request of removing all verbal or graphic signs relating to this certification >>>

IAT shall update this news in its digital and paper information fields >>>

IAT shall inform other related organizations, groups, websites, etc. for updating this news.